

PARISH OF ST. JOHN AND ST. LUKE, CLAY HILL

Minutes of the meeting of the ANNUAL PAROCHIAL CHURCH MEETING on Sunday 4 March 2018, commencing at 12 noon, in St. Luke's Church

Present:

Reverend Peter Godden (Chair) and 39 parishioners (list available).

| Item | | Action by: |
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| 1 | Apologies for absence were received from: Samantha Green, Marilyn Janes, Michael Janes, Jean Perrochon. | |
| 2 | Minutes of the Previous Meeting on Sunday 5 March 2017. Approved and signed by the Chair. | |
| 3 | Matters Arising There were no matters arising. | |
| 4 | Elections and Appointments | |
| 4.1 | Parochial Church Council: The Chair thanked the members of the PCC for their work during the previous year. | |
| 4.1.1 | <u>Noted:</u> The decision of the APCM to retain the system of annual election of the whole PCC was reviewed in 2017 and will be reviewed again within 6 years, ie, by 2023. | |
| 4.1.2 | Seven nominations had been received for the twelve electable members of the PCC. The following people were elected to the Parochial Church Council: Paul Bates Marion Berry Rosemary Dixon Cheryl Graham Peter Livermore Monica Wood John Wright | |
| | The Chair thanked those willing to be members of the PCC and who would be taking forward the shared vision of the parish. | |
| 4.2 | Deanery Synod: Mary Englefield had been appointed as the Parish's lay representative to the Deanery Synod in 2017, until 1 st June 2020. Andrew Reid was elected to the Deanery Synod from 1 st June 2018 to 1 st June 2021. | |

The Chair thanked Mary and Andrew for volunteering to represent the Parish on the Deanery Synod.

4.3 Sidespersons:

The Chair thanked the Sidespersons for their work during the previous year.

The following people were appointed as Sidespersons:

St. John's:

Joan Dansie Kathy Draper Monica Wood

St. Luke's:

Rachel Bindon Mary Englefield Anna Erikson
Marilyn Janes Julia Kabalan Gloria Lawrence
Michael Mansfield John Wright

Agreed: Caroline Godden (St. John's and St. Luke's) and Jean Perrochon (St. Luke's), who were not yet on the Electoral Roll, would be unofficial Sidespersons.

4.4 Independent Examiner:

Noted: Roy Stanson had audited the 2017 accounts and had since retired from this appointment. A person to fill the vacancy was being sought. The Treasurer explained the level of expertise required and requested that he be informed of any possible nominations in time for the appointment to be confirmed ahead of the January 2019 audit.

The PCC thanked Roy for his service to the Parish in this role.

5 Statutory Reports (Appendix 1)

Noted: The Statutory Reports had been available in both churches for the two weeks prior to the meeting.

Adopted: The PCC adopted the following Reports:

5.1 Electoral Roll:

Received: The Electoral Roll 2018.

Reported: The number on the Register of the Parish stands at 107, an increase of 3 from the previous year. A new Electoral Roll is prepared every six years. This is due in 2019 when everyone will come off this roll and will need to reapply.

The Chair thanked Maureen Shapland, the Electoral Roll Officer, for her work during 2017/18.

5.2 Annual Report on the proceedings of the PCC and activities of the Parish generally for 2017:

The meeting unanimously accepted the Annual Report.

- 5.3 **Financial Statement for the Year ended 31 December 2017:**
The meeting unanimously accepted the Annual Financial Statement which had been passed by the Independent Examiner. A vote of thanks was given to the Treasurer, John Wright, and Stewardship Recorder, Marion Berry for their exceptional work.
- 5.4 **Report on the Fabric, Goods, Ornaments of St. John's Church:**
- 5.4.1 The meeting unanimously accepted the report.
- 5.4.2 Reported: Concerning the Lych Gate:
The report of the Structural Engineer had not yet been received and he would be contacted by the Wardens. The work would then be put out to tender.
- 5.4.2 Reported: Concerning the Oak tree:
Enfield Council had given permission for the diseased tree to be lopped but no action could be taken until the bats, if any, had completed their hibernation and birds had finished nesting. There was no immediate danger from the tree and additional surveys would be carried out at the appropriate time of year.
Agreed: That a solicitor's opinion was sought regarding the legal position should a falling branch cause personal injury or damage to property.
A vote of thanks was given to the wardens, Maureen Shapland and Joan Young, and also to Dave Young for their work throughout the year.
- 5.5 **Report on the Fabric, Goods, Ornaments of St. Luke's Church:**
- 5.5.1 The meeting unanimously accepted the report.
A vote of thanks was given to the wardens, Ian Buswell and Elaine Plumb, and also to John Wright for their work throughout the year.
- 5.6 **Report on the proceedings of the Deanery Synod:**
The meeting unanimously accepted the Deanery Synod report. The Chair thanked Mary Englefield for her work as the Parish's representative during the previous year.
- 6 **Other Reports**
Noted: The Reports, apart from the Vicar's Report, had been available in both churches for the two weeks prior to the meeting.
- 6.1 **Vicar's Report (Appendix 2)**
The Reverend Peter Godden presented his report. He thanked the Parish for the welcome that he and his wife Caroline received since their arrival on 23 May and for the

wonderful service of induction on 26 June. He commented on some of the highlights of his incumbency so far: The Clay Hill Singers which was not only fun to participate in but also combatted the isolationism in this area through fellowship and joy; the Afternoon Tea at St. John's; the Winter Night Shelter which showed that the Parish took the Gospel seriously; the Soup Lunches providing friendship and charitable giving; the hard work and positive attitude shown during the St. Luke's church ceiling crisis with particular thanks to the churchwardens, and also to Dave Young and Gill Medcalf, and to John Wright and Marion Berry for their invaluable advice; the Children's Service which is going from strength to strength; the Christingle Service which over 400 attended; the Midnight Mass inspiring the wonder and glory of God; the Christmas Day service followed by the party in the Jean Price Hall.

The Vicar stated that he was excited about the future of the Parish and wanted to further encourage the culture of wanting to be faithful to Christ. Future plans included considering and acting upon the new Data Protection legislation, maintenance and use of the buildings, particularly St. Luke's church and hall.

The Vicar called on all to pray and think about what God wants us to do in continuing to take the Gospel to our community.

6.2 **Children's Service** (Appendix 1)

Noted: This continued to grow in strength, and it was intended that the Sunday Schools would soon be re-established.

6.3 **St. John's Church of England Primary School** (Appendix 1)

The Chair thanked Roy Tungatt on the governing body for fostering a close relationship between the School and church.

6.4 **Choir** (Appendix 1)

The Chair thanked Cheryl Graham, the Choir members, and organists Jakob Metson and John Wright for their enrichment of the services.

6.5 **Compassion and Bridge of Hope Children's Charity** (Appendix 1)

The Chair thanked Monica Wood for her work in raising awareness of these charities and to everyone involved in their mission work.

6.6 **House Group** (Appendix 1)

Noted: These would reconvene after Easter.

The Chair thanked Peter and Heather Livermore for their hospitality and organisation of these meetings.

- 6.7 **St. Luke's Mothers' Union** (Appendix 1)
Noted: Julia Kabalan had been recently elected as leader.
The Chair thanked Julia Kabalan and Valery Budd for their report and for the Mothers' Union's commitment to Christian charity.
- 6.8 **Scout Group** (Appendix 1)
The Chair thanked Paul Bates for his work in involving the Scout Group in the church activities and especially with the Winter Night Shelter.
- 6.9 **Winter Night Shelter** (Appendix 1)
Reported: The Night Shelter had again been successful over this winter, and was continuing until mid-March.
The Chair thanked Peter Livermore and all volunteers and supporters stating that it was a privilege to serve out guests.
- 6.10 The Chair thanked all members who contributed to the running of both Churches and their linked activities.
- 7 **Date of First Meeting of the new Parochial Church Council**
To be held immediately after the Annual Parochial Church Meeting to elect officers.
- 8 **Any Other Business**
No further business was put forward.

Closing prayer

Signed:

Date:

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